

Treatment

Have you “Paused & Checked”?

A radiotherapy IR(ME)R checklist for Operators about to **Treat** a patient

P	Patient	Confirm that the prescription is authorised Confirm patient consent Confirm patient ID (3-point check) Ensure patient has been given adequate information and understands and agrees to examination
A	Anatomy	Ensure correct anatomical area to be treated Ensure correct laterality / orientation Perform sense check of reference marks
U	User Checks	Confirm no contra-indications for treatment Confirm correct energy Perform sense check of MU (unplanned) Check Imaging Status Ensure correct moves undertaken with FSD check
S	System & Settings	Cross check patient ID in unlinked data bases Ensure Linac in treatment mode Ensure no system warnings Ensure systems message followed Perform sense check of iso centre moves Ensure overrides justified
E	Exposure	Confirm bolus positioned correctly Perform additional imaging where necessary Take corrective action following imaging Treat – watching patient at all times
D	Document & Data	Complete treatment documentation Complete activity coding Ensure further actions taken and recorded Confirm on-treatment review / follow up Ensure last day chat completed where appropriate Ensure patient documentation/data complete