



# Falkland Islands Government – Job Description

<b>Job Title:</b>	CT Radiographer		
<b>Department:</b>	Health and Social Services	<b>Section:</b>	Allied Health Service
<b>Reports to:</b>	Chief Medical Officer/Hospital Manager		
<b>Grade:</b>	Falkland Islands Government Grade – D1	<b>Job Code:</b>	210R02

## Job Purpose

To provide both an efficient radiographic service undertaking general and specialised techniques and CT service within agreed departmental protocols.

## Main Accountabilities:

- Undertake general radiography including plain film, CT, dental, theatre and mobiles as well as assisting with visiting specialists
- Produce and interpret high quality radiographs and CT Scans of the body to identify and diagnose injury and disease
- To assist in providing an efficient, high quality CT service, in a manner that meets the Directives professional, technical, medical and legal requirements and standards
- To interpret clinician's requirements ensuring that the appropriate imaging techniques and areas are preformed, in order to meet the service commitments
- Follow and enforce IRMER radiation regulations and Perform Practitioner role in accordance with IRMER Guidelines for the justification of imaging requests
- To assist the coroner in the provision of forensic radiography in cases of "death of unknown causes"
- Ensure plain film and CT images are sent in a timely and accurate manner for reporting
- Ensure plain film and CT reports, received back from Radiologists, are recorded in an accurate manner in patient records and sent to referring clinicians
- Evaluating own work including a red dot service and alert Clinicians to urgent findings.
- Follow departmental protocols and use professional judgement as to the requirements of individual cases including preforming complex examinations relevant to appropriate level of training and experience
- Adhering to recognised codes of practise and responsibilities



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## Main Accountabilities Continued:

- Managing referrals to ensure patients receive a radiation dose as low as reasonably possible and safely supervising visiting staff and patients in radiation work areas
- Representing the Radiographic Department at meetings as required
- Participate in Quality Assurance programmes as required
- Maintain high standards of cleanliness of imaging department
- Lay out of supplies and room preparation for special procedures
- Report key information to relevant persons in all matters and raise any special concerns or requirements
- Providing support and reassurance to patients, taking into account their physical and psychological needs as well as those patients whose first language may not be English.
- Paying close attention to detail, such as annotating images correctly, to prevent errors and completing documentation quickly and accurately
- Supervising assistant practitioners, students and other staff, and delivering appropriate education and training;
- Keeping accurate records and documentation
- Understand and observe health and safety at work and welfare issues, including ionising radiation regulations, to protect yourself and others
- Taking responsibility for radiation safety in work area including checking equipment for malfunctions/errors
- Be flexible with the rota system and participate in 24 hour on call service.
- Maintain appropriate stock levels to ensure consistent service provision
- Ensure knowledge of professional issues relating to:
  - Governance
  - Confidentiality
  - Professional limitation in the roleis developed and maintained and reflected in the service provision
- Work effectively as an individual and as part of a team, and to participate as in a multi-professional approach to the continuing care of the patients



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## Main Accountabilities Continued:

- Ensure patients receive the highest standard of care, maintaining the patients dignity, privacy and confidentiality at all times
- To communicate effectively, highly sensitive information, that requires empathy and reassurance

## PROFESSIONAL DEVELOPMENT

- Maintain a program of personal/professional development
- Undertake further training if required.

## RISK MANAGEMENT

- Report all accidents at work or any untoward incidents promptly and when requested co-operate with any investigation undertaken.

***The job description is not an exclusive or exhaustive definition of your duties. You shall undertake such additional or other duties as may reasonably be required by FIG commensurate with your role and grade.***

## Additional Information:

In light of the nature of the work the post holder must maintain the confidentiality of information about patients, staff and other health service business in accordance with the Management Code and the Department of Health and Social Services protocols

The post holder must also be aware of the responsibilities placed under the Health and Safety requirements set out by both FIG and the Department of Health and Social Services and work to best practice regulations to ensure the agreed safety procedures are carried out to maintain a safe environment for employees, patients and visitors.

This is also a role where the postholder will work without clinical supervision and where the postholder may be requested to undertake veterinary examinations. In addition there is an on call component (of up to 50%).

## Criminal Record Check - This post is regarded as a sensitive post

This post is regarded as a 'sensitive' post. All applicants for such Government posts will be asked to disclose convictions upon application. Criminal records will only be considered for recruitment purposes when the conviction record is relevant. Having an 'unspent' conviction will not necessarily bar a candidate from employment. This will depend on the circumstances and background to the offence(s). Please see the enclosed Frequently Asked Questions (FAQ) sheet. Any information given will be completely treated as confidential and will be considered only in relation to the post to which the application refers.

Failure by a candidate to reveal information that is directly relevant to the post applied for could lead to the withdrawal of an offer of employment.



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Person Specification:	CT Radiographer		
Criteria	Essential	Desirable	Assessment Method
<b>Qualifications and Training</b>			
BSc Diagnostic Radiography or equivalent	✓		A
Registration with the Health and Care Professions Council, (HCPC) Membership of the Society of Radiographers	✓		A
Post graduate qualification in CT Scanning or equivalent experience	✓		A
<b>Knowledge, Skills and Experience:</b>			
Minimum 2 years post qualification experience in general radiography.	✓		A/I/R
Minimum 2 years, recent, experience of CT scanning	✓		A/I/R
Able to demonstrate accuracy and attention to detail	✓		A/I/R
Able to think quickly and make effective decisions	✓		A/I
Excellent communications and 'people' skills	✓		I/R
Red dot experience	✓		A/I/R
Self-motivation and the ability to work under pressure	✓		I/R
Organisational and decision-making skills	✓		I/R
Adaptability and good time management skills	✓		R
Competent IT skills including Word/Excel etc	✓		A/I
Post graduate qualification in CT Reporting		✓	A/I
Radiographic quality assurance experience		✓	A/I/R
Ability to develop/contribute to service provision		✓	I/R
Radiation protection supervisor qualification		✓	A/I
Post graduate qualification in appendicular/axial reporting		✓	A/I
Post graduate qualification in Medical Ultrasound		✓	A/I
Cannulation skills		✓	A/I/R



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Person Specification:	CT Radiographer		
Criteria	Essential	Desirable	Assessment Method
<b>Personal Attributes:</b>			
Adaptable and able to work single handily and as part of a wider team	✓		I/R
Confident	✓		I/R
Emotional resilience	✓		I/R
Willingness to keep up to date with new techniques and treatments	✓		I/R
A supportive and caring disposition, alongside other values associated with a healthcare professional	✓		I/R
Confidence in dealing with stressful situations	✓		I/R
Confidence in using leading-edge technologies	✓		I
A high level of emotional intelligence to manage the emotional and distressing situations that may be encountered	✓		I/R

## Method of assessment:

A - Application Form

I - Selection Interview

R – Reference